

How to Check in with the SafeZone App (Student visa holders only)

To download the SafeZone app –

Apple devices - [download SafeZone from the App Store](#)

Android devices - [download SafeZone from Google Play](#)

As a Student visa holder, you should **check in via the SafeZone app** for attendance monitoring purposes when arriving at a classroom at the start of **one taught session each week**. You do not need to remain checked in for the whole session. SafeZone will record the date, time and location where you check in and check out.


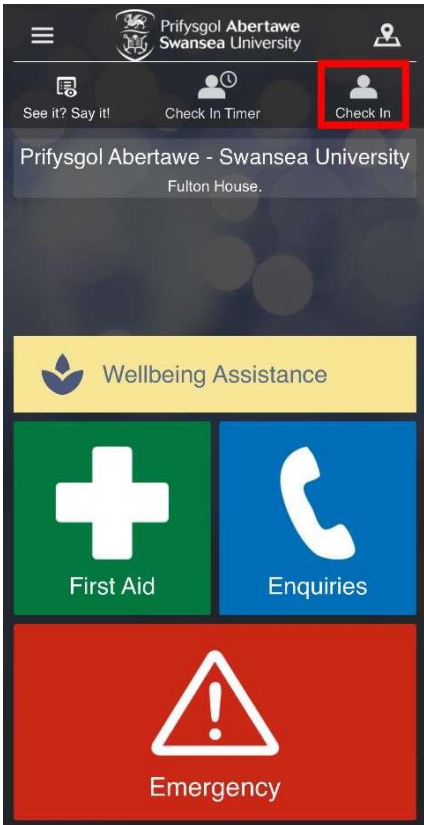
You should also **swipe your student card** on the card readers installed in all teaching spaces when entering **all timetabled learning sessions you attend** in order to record your attendance.

Checking in from non-academic buildings will not be counted for recording purposes.

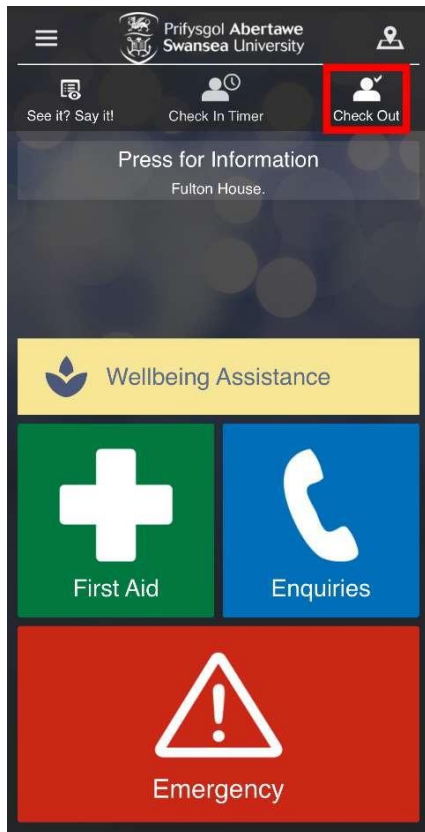
Check-ins and check-outs on Saturday and Sunday will not be counted for attendance recording purposes (but will still be seen by Safeguarding Services).

If you forget to check out, the system will do this for you when you leave the University academic building you are in.

Please follow the steps outlined in the table below to complete a manual check-in via the SafeZone app:

<p>1. Sign in to SafeZone using your @swansea.ac.uk email account,</p>  <p>The screenshot shows the app's home screen. At the top, there is a navigation bar with the university logo and name, and a user profile icon. Below this is a secondary navigation bar with three icons: a speech bubble, a clock, and a person. The text below these icons reads 'See it? Say it!', 'Check In Timer', and 'Check In'. The main content area shows the user's location as 'Prifysgol Abertawe - Swansea University, Fulton House.'. Below this is a yellow bar for 'Wellbeing Assistance'. At the bottom, there are three large buttons: a green 'First Aid' button with a white cross, a blue 'Enquiries' button with a white telephone handset, and a red 'Emergency' button with a white warning triangle.</p>	<p>2. Press the Check-In icon,</p>  <p>This screenshot is identical to the one in the first column, but the 'Check In' button in the secondary navigation bar is highlighted with a red square, indicating the step to be taken.</p>
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3. You should then see a tick next to the Check-in/out icon on the home screen,



4. If checking-in for Visa Attendance recording, you should receive a message like this.

