

Title	<b>Supporting students wellbeing: development of information material</b>
Short Description	This project will involve a student collating policy and reviewing and developing guidelines for the Student Wellbeing Section with the support of the Head of Student Wellbeing.
Principle Investigator (Supervisor)	Dr Alizia Peña Bizama
PI Email	m.a.penabizama@reading.ac.uk
PI telephone	4216
Long Description	The field of research covers topics related to supporting students with disabilities, mental health difficulties, wellbeing, updating documents, checking references and dates, developing text for specific areas of support. This is a stand-alone project.
Outcomes	Develop and update Student Wellbeing documentation (non-confidential advice and guidance material)
Tasks	To research and review both internal and externally available material in this area in order to further develop the resources available at RU. The student will develop documents for a variety of audiences, and in a variety of formats.
Skills required	IT skills, including database. Desirable: website content management skills Good written English, proof reading and editing skills. Desirable: copy writing skills Ability to work with staff and students in the university Good organisational skills AAbility to complete projects within deadlines Reliable, discrete, professional
Skills developed	research skills, project management, understanding of the non-academic services to support students
How to apply	CV, short statement of interest and suitability for the project to Alizia Peña Bizama
Start Date	17/06/2013 00:00:00
End Date	26/07/2013 00:00:00
Hours of work	35 hours/ week, flexible
Place of Work	flexible, and hot desking facilities will be made available in Student Wellbeing.
Access to facilities	Dr Alicia Peña Bizama to organise
Inductor	by Dr Alicia Peña Bizama
Progress review	Reviewer: Dr Alicia Peña Bizama
2nd supervisor	
Other members	
Faculty	
School	Student Learning & Teaching Services
Department	Student Wellbeing Services