



Cricket Events Officer Internship 1st June – 29th September 2015 (Part time: 1-2 days a week)

Lincolnshire Cricket, the National Governing Body for cricket in Lincolnshire is seeking to recruit a volunteer Events Officer with an interest in gaining valuable experience within sports development and events.

The position will allow the successful applicant to gain experience at the following events within Lincolnshire:

- The Lincolnshire Show
- Lincolnshire Coaches Association Conference
- Coach CPD Workshops
- Heckington Show
- Double Dozen social cricket event
- Outstanding Service to Cricket Awards (OSCA's)
- PCA Masters/Lashings matches
- Freshers Fayres
- England U19 Fixtures
- Lincolnshire County Cricket Ltd Festival
- Lincolnshire County Cricket Club fixtures
- Regional festival
- Beach cricket day
- Other events within Lincolnshire

The placement will last the length of the summer season with support provided senior development officers within Lincolnshire County Cricket Ltd. Successful applicants will be subject to an enhanced DBS (CRB) disclosure. Opportunities to develop skills within the sports development domain include:

- Working alongside experienced Cricket Development Officers and community coaches
- Engaging with external organisations within and outside of the sports development domain
- Receive bespoke training and mentoring sessions
- Gain valuable coaching experience (mediums such as Cricket Factory)
- Experience in developing plans and risk assessment

For an informal discussion please contact Kevin Spence or Andy Hibberd on 01522 528838

Potential applicants should read the person specification and role profile carefully. CV's and covering letter should be returned to:

Kevin Spence, Chief Executive Officer, Lincolnshire County Cricket Ltd, Imprint House, Wrightsway, Lincoln, LN2 4JY or emailed to lincscb@btconnect.com with 'Cricket Events Officer Internship' as the subject.

Role Profile

1 – General

Protect and enhance the Lincolnshire Cricket brand and its values

Actively contribute to departmental goals and projects

Commit to an open, challenging and professional environment where performance is norm

2- Specific

Assist all members of the Cricket Development team in relevant event projects

Lead on planning, deliver and evaluation on particular events

Assist Community coaches in the delivery of coaching sessions

Cricket Events Officer – Personal Specification

	Essential	Desirable
Experience and Knowledge	<p>Understand the needs of the target groups</p> <p>A key interest and sound knowledge in events organisation and the logistics associated with attending them.</p> <p>Ability to operate safely within the workplace by identifying risk and using safe working practices</p> <p>Understanding of child protection and welfare</p>	<p>An understands of community engagement and the impact of sport on individuals from a range of social backgrounds</p> <p>Experience of delivering coaching programmes in a cricket environment</p>
Skills	<p>Strong communication skills</p> <p>Ability to review and adapt</p> <p>Ability to work within a team</p> <p>Ability to work unsupervised</p>	<p>Working knowledge of Microsoft office</p> <p>Marketing skills</p>
Qualifications	<p>This post would be ideal for a student in the middle of a sports development/coaching degree or a student completing a events management degree.</p>	<p>Hold a recent cricket coaching qualification</p> <p>Full UK Driving licence</p>
Qualities and attitude	<p>Be self-motivated and have the ability to motivate others</p> <p>Ability to seek out and respond positively to development opportunities as they arise, supporting and sharing learning with others</p> <p>Willingness to work outside normal office hours where necessary</p>	<p>Willingness to share placement experience for the benefit of Lincolnshire Cricket.</p>