

Right to Object Procedure

The Data Protection legislation gives individuals the right to object to the processing of their personal data at any time. This effectively allows individuals to stop or prevent the University from processing their personal data..

1. Right to Object

The Right to Object only applies in certain circumstances. Whether it applies depends on the purposes for processing and the lawful basis for processing.

Individuals have the absolute right to object to the processing of their personal data if it is for direct marketing purposes.

Individuals can also object if the processing is for:

- a task carried out in the public interest;
- the exercise of official authority vested in you; or
- your legitimate interests (or those of a third party).

In these circumstances the right to object is not absolute.

2. Right to Object Procedure

Individuals submitted a request to restrict processing must follow this Procedure:

- a) Make a request in writing to the Information Compliance team at compliance@lincoln.ac.uk;
- b) The request should include documents confirming the identity of the Data Subject such as a driving licence, passport, staff/student ID card etc. If the team cannot verify your identity, the request will be closed after 30 days; and
- c) The request should provide detail about the information the Data Subject objects to the University processing e.g. information processed for direct marketing purposes.

Any queries about requests should be directed to the Information Compliance team at: compliance@lincoln.ac.uk

3. Dealing with Requests

Once the University receives a request, the Information Compliance team will issue a response within one month of receipt.

The Right to Object is not an absolute right (except in regards to direct marketing) and it is not guaranteed that the University will be able to comply with your request.

4. Refusing a Request

Should a request be refused, the Data Subject will be informed of the reasons why it is refused and will be informed of their right to complain to the Regulatory Authority and to a judicial remedy, within one month of receipt of the request.

Right to Object - Request Procedure Flowchart



