
Monthly Board Policy

- Monthly boards should be Chaired by a College Director for Academic Quality and Standards.
- Students will only be considered by the board if their programme has academic representation at the board.
- Students will not be taken to a monthly board if they are 'mark pending' or 'deferred'.
- The following programmes are eligible for consideration at a monthly board:
 - Short courses
 - Microcredentials
 - Online programmes
 - Distance learning programmes
 - Programmes with a variation to regulations allowing in-year resits.
 - Profiles where an aegrotat award is being made.
- Students enrolled on the above programmes can be put forward for consideration at a monthly board if:
 - They are eligible for an award
 - They are at a formal progression point
 - They are entitled to in-year resits.
 - They have attempted 120 credits at PGT level.
- Students who have marks submitted after the marks deadline or who are not included on the appropriate board list by the deadline will not be considered until the next monthly board.
- Student Administration will produce a board schedule prior to the start of the academic year.
- Student Administration will contact the College nominated person at the start of each month with a reminder of the relevant deadlines for that month.