

University of Lincoln Sports Centre



Data Privacy Notice

Within Campus Services here at the University of Lincoln we take your privacy seriously and will only use your personal information to administer your membership and to provide the products and services you have requested from us.

The processing of personal data is governed by the General Data Protection Regulation. The University Sports Centre is the data controller and we decide how your personal data is processed and for what purposes. We comply with our obligations under the 'GDPR' by keeping personal data up to date, by storing and destroying it securely, by not collecting or retaining excessive amounts of data and by protecting data from loss, misuse, unauthorised access and disclosure.

We obtain explicit consent from you so that we can keep you informed about news, events, activities and services.

Your personal data will be treated as strictly confidential and will only be shared with other members of the Sports Centre in order to carry out a service or for purposes connected with the Sports Centre and your membership. We will only share your data with third parties outside of the Sports Centre with your consent.

We retain your data for the duration of your membership and for up to 2 years after you have left.

You have the following rights with respect to your personal data:

- The right to request a copy of your personal data which we hold about you.
- The right to request that we correct any personal data if it is found to be inaccurate or out of date.
- The right to request that your personal data is erased where it is no longer necessary for us to retain such data.
- The right to withdraw your consent to the processing at any time.
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller.
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing.
- The right to object to the processing of personal data.
- The right to lodge a complaint with the Information Commissioners Office.

If we wish to use your personal data for a new purpose, not covered by this Data Privacy Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. We will seek your prior consent to the new processing.

To exercise all relevant rights, queries or complaints please in the first instance contact the Sports Centre Reception at 01522 886688 or sportscentre@lincoln.ac.uk.