

ESTATES COMPLIANCE ARRANGEMENT (ECA)

ECA 23 – Statutory Testing of Mansafe Systems



1.0 Policy Link (Level 1 Document)

This arrangement has been written in line with the relevant UoL Mansafe Compliance (If applicable) Policy and Guidance notes which can be found at

[Health and Safety Department \(sharepoint.com\)](#)

2.0 Purpose

The purpose of this arrangement is to outline the Estates Department's mansafe compliance processes to ensure that all known Estates responsible mansafe systems are inspected and maintained with appropriate records kept.

3.0 General

This arrangement applies to all Estates Department managed mansafe systems across all University campuses.

4.0 Procedure

The Estates Department has an annual inspection and service carried out via our term contractors who subcontract the work to a specialist company. Up to 14 months is allowed between inspections to cater for adverse weather conditions.

A certificate of inspection is issued after the servicing has been completed on each building; also each individual safety wire has a weatherproof tag attached repeating the safe working load, date of last inspection and the date the next inspection is due This is further backed up with before use visual inspections by individual trained operatives. In the event that the repeater tag is not visible on the safety wire, they are not allowed to use that particular safety wire until they have received confirmation from the Estates Department confirming whether that particular wire does indeed have a certificate covering it, which is in date.

In the event that mansafe wires are identified as not having a weatherproof certificate visible they must be reported via Planon and tagged for the Compliance Team to ensure a new weatherproof safety tag is fitted as soon as is reasonably practicable.

A safety wire that does not have a certificate covering it must not be used until it has been recertified.

Copies of all the certificates must be made available on Planon.

Any system that fails the statutory test will have a FAILED label attached, and a work order logged on Planon. The repair will be completed ASAP and when safe to be returned to use a dated tag will be attached to the system and it will be deemed safe for use, Certification should be added to Planon by the contractor within a four week timescale from the repair.

5.0 Estates Department Points of Contact

Please contact the Estates Compliance team/Maintenance team for clarification or further guidance on these Arrangements.

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6.0 Associated Documents

Internal

Level 2 Associated Documents

Reference	Title
N/A	N/A

Level 3 Documentation

Reference	Title
N/A	N/A

External

Source	Title
Legislation	Management of Health and Safety at Work Regulations 1999
Legislation	Approved Documents - GOV.UK (www.gov.uk)

7.0 Change History

Version	Date	Summary of Changes Made
1	15/12/2022	Estate Compliance Arrangement for mansafe systems created. Replaces ESP 44.
1.1	30/01/2023	Minor changes to departmental names.

8.0 Appendix List

Appendix	Title
N/A	N/A