

University of Lincoln – Fairtrade Steering Group

Terms of Reference

The Group will meet at least four times per year. The typical meeting dates and areas of focus will be:

- Early September – discussions prior to the start of the Academic Year
- November – focus on ideas for Fairtrade Fortnight
- January – final planning for Fairtrade Fortnight
- May – end of year review

The objectives of the Fairtrade Steering Group are:

- 1 – Plan a programme of events to promote Fairtrade at the University of Lincoln
- 2 – Review and update the University of Lincoln Fairtrade Policy, as appropriate
- 3 – Report on the sale of Fairtrade products around the University
- 4 – Generate ideas for new ways to promote Fairtrade at the University and in the wider community

Core Membership of the Steering Group

University Chaplain
Sustainability Manager
Sustainability Projects Officer
Catering Manger
Communications Officer – for Estates
Students' Union representative
Fairtrade Officer – student volunteer role.

Students and staff will be invited to participate in the Steering Group to develop ideas and events to promote Fairtrade.