

Police Registration

To register with the police you need to complete an online application form and book an appointment.

The online application only allows you **20 minutes** to complete the form and if you don't complete it within the time limit it will not allow you to book an appointment. You will have to do the whole application form again.

The application form requires lots of personal information. To help you complete the online form within the 20 minute time limit we advise you to enter all the information into the paper form attached so that you just need to copy this directly into the online form.

You also need to upload a passport size photograph onto your online application form. We advise you to upload your photograph onto your computer before you start to complete the online police registration form.

Check List.

1. Complete in full the attached form.
2. Make sure you can log onto a computer or tablet.
3. Make sure you can access your emails on the device you are going to complete your online police registration. You will need to verify your email as part of the application process and this will need to be on the same computer or tablet you are using to complete the online application form.
4. Upload a passport photograph of yourself onto the same computer or tablet.

POLICE REGISTRATION

Before You Begin

Complete the form below. This is all the data you will be required to provide.

Personal Details (all found in passport)

Surname / Family name	
Given Name(s)	
National of (Country)	
Date of Birth	
Gender	
Place of Birth	

Contact Details

Address in UK (including County and postcode)	
Uk Telephone Number	
E-mail Address	
Address in Own Country	
Phone Number in Own Country	
Occupation in own country (including Student)	
Name of Employer / University / School in own country	


Relationship Status

Relationship Status	Husband / Wife / Civil Partner / Single
Do you have children? If you choose yes you will be asked for their details.	Yes / No

Study Details

University / College where you are studying in the UK	
Tutor Contact	
University Course	
Course Start date	
Course End date	
Sponsor of Course (parents / Scholarship)	
Student ID Number	
How long is your study in the UK?	

Travel / Visa Details (passport and BRP card needed for this section)

Passport Number	
Place of issue	
Issue date	
Expiry date	
Residence Permit Number / VAF / BRP (Biometric Residence Permit) number.	The answer to this question is on your BRP (top right corner)
VISA Type	
Date Granted (Date Issued)	
Leave to Remain (Valid Until)	
Date of Arrival in the UK	
Port of Arrival (for example London Heathrow)	

Online Police Registration form.

Don't forget to upload your photograph before you start to complete the online application form.

Please log onto your computer and go to this website.

<https://www.lincs.police.uk/reporting-advice/foreign-national-police-registrations/>

Complete the Police Registration form.

You should now be able to book your appointment.

1. You must select **Lincoln police station.**
2. You must book your appointment.

If you are **not** able to book an appointment this is because you have taken more than 20 Minutes to complete the application form.

You will need to do the whole online application again if you have not been able to book an appointment.

Please **do not** book an appointment during any quarantine period as you must stay at home and isolate during this time.

Don't forget to take everything listed below to your appointment



What to bring with you

Whether you are visiting for the first time or registering a change in your circumstances, you must bring the following with you to your appointment at the police station:

- valid passport
- £34 cash (for first time registrations or lost certificates only)
- confirmation letter from university/CAS or employment contract
- proof of address in the Lincolnshire area, for example a tenancy agreement or letter of confirmation from university (including room number)
- visa/identity card/letter or e-mail attached to visa with requirement to register with police

Please make sure you arrive five minutes before your appointment time – if you are late, we will not be able to deal with your registration.