

Monday 19 October 2020  
Virtual Meeting, 8pm

Minutes

1. Apologies for Absence  
Mike Cancceda, Paul Headland, John Taylor, Clara Finley.
2. Welcome  
Welcome to Kate Warburton, joining us for the first time.
3. Minutes of the meeting of the 7th September, 2020  
Agreed
4. Matters Arising  
Dwellings being used for commercial purposes: Skip has now been moved from garden of property. Some improvements to the other property but still appear to be trading from this property. Action: SL will mention at CCF.
5. West Common Update  
GW reported that the work to address the flooding issue around the West Parade gate has not taken place yet. It is unlikely that it will happen before the winter, although it is needed now.
6. Student Guidance on Moving Properties  
NM received a second response from Karl McCartney's office but this stated that guidance for student was imminent. However, no guidance has been received. There are concerns about protecting the local residents from coronavirus that may be associated with the students' return. However, the students have already arrived. The next time for concern will be over the Christmas period.
7. WERA Website/Facebook Page  
The settings on the website was blocking searches finding the new website. The university website team have now removed the settings so the website will now appear once people start using the site. He has also added new content. Still will do some more to it.  
The facebook page is a valuable means of communication and a way of WERA becoming aware of local issues of concern. RL checks it most days. It needs more in the way of moderation. KW offered to help with this. It could also do with a spring clean in terms of ascertaining which of its members are still residents of the West End. Action: Mike to check whether current facebook members are still resident in the West End. Action: NM to give kate access as an admin.
8. SID  
WERA has the device until end of October. NM is charging the batteries weekly . Have been requests to have additional brackets installed on West Parade LHS as facing common, before infant school. Also on LHS of West Parade after junction with The Avenue and on Hampton St before junction with Richmond Rd to protect junior school children. Will need someone to take over this duty after NM steps down. Action: NM to feed back to the LLRA
9. AGM  
Agreed to go ahead on zoom on Wednesday November 18<sup>th</sup>, 2020. SL to get accounts audited before then. NM to put invite on website and on facebook. Will also put up posters on lampposts. Residents will have to email WERA gmail address to request zoom ID and password in order to attend. Zoom can accommodate 100 attendees. Action: NM to liaise with JA.
10. Planning Matters
  - Property A  
Rejected in its original form. Now resubmitted. WERA does not intend to object, but will ask for section 106 (no student tenants) to be placed on it.
  - Property B  
Rejected in its original form, but now resubmitted after consultation with the council. Now applying for 5 self- contained flats. WERA does not intend to object, but will ask for section 106 (no student tenants) to be placed on it.
  - Property C  
Rejected
11. Chairman's Handover  
JA has volunteered for this role from AGM onwards.  
Secretary role will thus become vacant.

WERA tasks

Area	Notes	Frequency	Volunteer
Liaison with University	Regular catch up with Jacqueline Mayer from Uni	1-2 Months	Sarah

## WERA tasks

Area	Notes	Frequency	Volunteer
Liaison with University	Regular catch up with Jacqueline Mayer from Uni	1-2 Months	Sarah
WERA Gmail Account	Checking and responding to WERA Gmail account	Ad-hoc	Jayne
Facebook Page	Adding items to Facebook	Ad-hoc	Mike, Kate
Facebook Page	Adding new people	Ad-hoc	Mike, Kate
Facebook Page	Monitoring	Ad-hoc	Rob
Planning Contact	Listed Email contact for Planning applications	Ad-hoc	Jayne
Planning Contact	Application response on behalf of WERA	Ad-hoc	Jayne
HMO Licences	Liaison with council on HMO matters	Ad-hoc	Jayne
SID	Liaison with LLRA re SID moving/new locations	Ad-hoc	situation vacant!
SID	Charging and Changing Batteries	Weekly for one month (Every 5 months)	situation vacant!
Website	Updating Website	Will continue	Nigel will continue
WERA Booklet	Creating Draft Booklet/Printing	Annual	Rob
WERA Agenda	Draft agenda for meetings	Every 6 Weeks	Jayne

### 12. AOB

- NM has been approached by Abi Brown from Students Union asking for volunteer opportunities for Lincoln Uni students to get involved in. NM will direct her to Councillor Lucinda Preston with regards to doing a litter pick. KW will also ask at her school if they would like this. Action: NM to contact Abi Brown. Action: NM to send details to Kate.
- Streetlighting. Many have been reported by R and SL. Many fixed but still some not working e.g. top of Gresham St. Tennyson St light reported three times by JA but still not working.

### 13. Date of next meeting

Monday, 9<sup>th</sup> November, 8pm, via zoom. This will be to finalise arrangements for the AGM.