

UK LLC Strategic Advisory Committee – Terms of Reference

Membership and Meetings

The Chair of Strategic Advisory Committee (SAC) with UK LLC Management Group (MG) will jointly agree the timetable and agenda and reports.

The Chair in conjunction with the UK LLC Senior Administrator will maintain a record of proceedings and produce reports of meetings.

Meetings will be held every six months remotely or in person by agreement of the Chair and quorum membership.

The first meeting will review membership and ToR for the Committee which will then be reviewed annually or as required.

Comprising at least 8 independent members across disciplines and sectors and four nations, including 3 public contributors. The Committee will receive the quarterly reports enhanced with presentations from the Directors, on progress of UK LLC, provide comment, advise on strategic direction and engagement.

UK LLC Strategic Advisory Committee (SAC)	
Strategic oversight	
<u>Tom Emery (Chair)</u>	Associate Professor, Erasmus University Rotterdam. Deputy Director of ODISSEI, Dutch National Infrastructure for Social Science
<u>Christine Cannon</u>	Public Contributor
<u>Lorraine Dearden</u>	Professor of Economics and Social Statistics, University College London
<u>Chris Dibben</u>	Director of the Scottish Centre for Administrative Data Research (SCADR), Chair of Geography at the School of GeoSciences, University of Edinburgh
<u>Ben Gordon</u>	Executive Director of Hubs and Data Improvement, Health Data Research UK (HDR UK)
<u>Rosie Hill</u>	Public Contributor
<u>Sharon Hutchinson</u>	Professor of Epidemiology and Population Health, University of Glasgow and NHS Public Health Scotland
<u>Alexia Katsanidou</u>	Scientific Director, GESIS Department Survey Data Curation and Professor of Empirical Social Research, University of Cologne
<u>Maisie McKenzie</u>	Public Contributor
<u>Shantini Paranjothy</u>	Clinical Professor and Chair of Public Health, University of Aberdeen. Honorary Consultant in Public Health Medicine NHS Grampian
<u>Mashesh Pancholi</u>	Chief Information Officer, UK BioBank
<u>Reecha Sofat</u>	Professor and Chair of Clinical Pharmacology

James Wilson	Professor of Philosophy and Ethicist, University College London
Observers	
	ESRC (representative invited to attend meetings)
	MRC (representative invited to attend meetings)
The Group will meet every six months for the first year, after which frequency will be reviewed.	
The Group will:	
<ul style="list-style-type: none"> • Receive written and oral updates on progress 	
<ul style="list-style-type: none"> • Evaluate UK LLC's scientific outputs 	
<ul style="list-style-type: none"> • Review of complex, controversial or disputed proposals for access to data escalated from UK LLC's Executive Group 	
<ul style="list-style-type: none"> • Advise on the strategic direction of UK LLC 	
<ul style="list-style-type: none"> • Advise on communication, engagement and public involvement 	
<ul style="list-style-type: none"> • Advise on collaborations and partnerships 	
<ul style="list-style-type: none"> • Champion the vision, objective and achievements of UK LLC to relevant stakeholders 	
<ul style="list-style-type: none"> • Assess UK LLC's contribution to the breadth scientific community in the UK 	
<ul style="list-style-type: none"> • Not share Confidential Information* with anyone outside the Committee. 	
<p>*Confidential Information is classed as non-public information related to UK LLC business, e.g. details of research and funding applications. Questions related confidentiality should be directed to UK LLC's team.</p>	