

School of Education, Sport and Health Sciences

Suspending or withdrawing a practice placement / practice learning opportunity area from use as a practice learning environment (Health Students).

The provision of a practice environment as a practice placement / practice learning opportunity is a partnership between the placement provider and the School of Education, Sport and Health Sciences. Placements / practice learning opportunities are subject to ongoing quality assurance and there is regular communication between the placement / practice learning opportunity and the School to maintain the placement / practice learning opportunity as a suitable learning environment and facilitate their use by students.

In exceptional circumstances where there are difficulties within a placement / practice learning opportunity the use of the environment as a suitable placement / practice learning opportunity for students may be suspended. When a placement / practice learning opportunity is suspended a remedial action plan will be agreed between the Head of Practice Learning and Development / Associate Dean for Practice Learning and Partnerships and the placement manager/coordinator. Achievement of the action plan will be monitored by the relevant Practice Learning Lead and Head of Practice Learning and Development. A placement / practice learning opportunity can only be withdrawn by the Dean of School or agreed nominee.

At any stage the practice placement/practice learning opportunity manager/coordinator may request a temporary suspension of student allocation due to unforeseen circumstances i.e. significant staffing shortages, ward closure due to infection.

The following process should be followed.

1. The placement / practice learning opportunity manager would normally contact the relevant Practice Education Facilitator (PEF) and University Placement Administrator and Practice Learning Leader.
2. If temporary suspension is agreed by the Dean of School or agreed nominee the Placement Team Administrators will be informed as will relevant PEF/ practice learning leads and Link Lecturer team.
3. Temporary suspension will be noted at next Cross School Placement meeting.
4. The Associate Dean for Practice Learning and Partnerships or Head of Practice Learning and Development will ensure that NMC or LME correspondent is informed if withdrawal requires escalation to NMC. The Associate Dean for Practice Learning and Partnerships or Head of Practice Learning and Development would alert NHSE / HCPC as necessary.
5. The Head of Practice Learning and Development will work with the organisation/ PEF team to ensure action plans are in place, reviewed and a site re-audited if necessary ready to be reinstated when appropriate.