

Student Placement Guide

Preparation: Before the Placement starts

- * Attend the Preparation for Practice Lecture at the University of Brighton.
- * Send your placement passport & introductory email to your new Practice Educator within 1 week of receiving allocation.
- * Read the University of Brighton's Practice Education Handbook.
- * Read the HCPC/NMC Codes of Ethics.
- * Complete any pre-readings for the placement – reading list will be in the handbook.
- * Complete pre-placement site visit to be familiar with directions and parking if needed.
- * Find out the uniform/dress policy & first day protocol.
- * Develop a draft learning contract.
- * Engage in any online training and/or induction processes

Preparation: Week 1 of placement

- * Complete the pre-placement administrative checklist.
- * Complete the placement induction checklist.
- * Wear appropriate dress.
- * Negotiate & agree a learning contract/personal development plan.
- * Maximize learning opportunities.
- * Ask questions.
- * Engage in induction processes

Maintenance

- * Utilise all resources available & monitor feedback & progress you are making along with reflections.

Halfway

- * Complete the half-way assessment/report emailed to you by the University of Brighton Placement team.
- * Review & maintain the learning contract.
- * Listen to feedback & continue to maximize opportunities for competency development.
- * Attend mid placement meeting with your placement supervisor.
- * Continue weekly supervision.

End of Placement

- * Complete the final assessment report.
- * Self-evaluate prior to final marking.
- * Thank educator for taking you as a student.
- * Request copy of assessment form for CPD portfolio.
- * Retain original copies of supervision forms for CPD portfolio.

After Placement

- * Complete & submit placement feedback form to University of Brighton's placement team.
- * Complete reflective diary.